



707 17th Street
AUTHORIZATION FOR BUILDING ADMITTANCE

Date of Request: _____
Tenant / Company: _____
Requested By: _____
Contact(s) Name and Number: _____

NAME OF PERSON (S) COMPANY TO BE ADMITTED	DATE (S) BE ADMITTED	HOURS (FROM-TO)	VEHICLE SIZE/TYPE	AREA TO BE ADMITTED (Floor, Suite, Other)

Work to be Performed: _____

*****Note: Entry into the loading dock is on a first come, first served basis. As a reminder please keep all deliveries (unloading and loading) to a 30 minute maximum. The authorization of this request is not for reserved parking.*****

Certificate of Insurance (C.O.I.) on file *(if applicable)*: ____
 (Please note: C.O.I. MUST be on file in Management Office prior to any work/move/deliveries in building)
 Please call or fax the Management Office: O: 303-295-6200, F: 303-295-0660

Certificate Holder & Additional Insured:

MS Crescent Two SPV, LLC
 and Crescent Real Estate Limited Partnership, its managing agent
 707 17th Street, Suite 2150
 Denver, CO 80202

Elevator Usage: Freight Elevator _____
 (If this invoices a move, masonite MUST be put down and elevator pads hung in elevator)

Fire Alarm System Off Line *(if applicable)*: Time: From: _____ To: _____

Please deliver to Property Management Office, Suite 2150 or fax to 303/295-0660

To Be Completed By Crescent Property Management

Building admittance request acknowledged and approved: _____ Date: _____
 Chief Engineer or Asst. Chief has been notified _____ Date: _____ (yes/no)
 CC: Lobby Attendant (security)
 Engineering